



VACANCY: INTERNATIONAL PROGRAM MANAGER

Andong, Phnom Penh (Cambodia), full time

OUR MISSION

Stellar Child Care Organization (SCCO) is an international NGO that focuses on the village of Andong. In 2006, the village was established due to the government evicting families from their homes in the central riverside district of Phnom Penh.

Over the past ten years, we have worked alongside the community and seen improvements in these conditions. However, Andong still remains an unsuitable environment for any childhood. Thus, it is the mission of SCCO to provide the underprivileged children and families that live in the Andong community, with access to and long-term sustainable solutions in: education, family support, quality healthcare and nutrition, employment and income generation opportunities, and a safe living environment.

Our vision is a thriving, self-sustaining community that learns the importance of education, is empowered through education, and implements long-term sustainable solutions to break the cycle of poverty and reach their potential in all aspects of life.

PURPOSE OF THE ROLE

Stellar Child Care Organization (SCCO) is looking for an international program manager to support its international board and local management team in Cambodia. As Program Manager, you'll contribute to SCCO's mission by overseeing our local programmes, maintaining the existing partnerships and creating new ones, and shaping long-term sustainable solutions to guarantee the continuation of our programs.

RESPONSIBILITIES

1. Develop and manage SCCO's strategic initiatives with and on behalf of SCCO's international board; including the building of a Community Centre with new classrooms on SCCO's land (from documentation to project design and implementation) as well as developing stronger partnerships with Kork Rokar local public school around extracurricular activities.

2. Ensure sustainability of SCCO's programs; support SCCO's ongoing programs by evaluating the project management cycles and processes and identifying opportunities for improvement through strategic management, critical reflection and feedback.

- a. Overseeing education programs; ensure that investment in education has long-term impact, and that children in our programs can go on to give back to the community and/or the organization.

- b. Overseeing family support strategy and self-help groups to ensure any support given works towards the goal of families becoming self-sufficient.

3. Support the organization's financial sustainability; proactively identify and build relationships with other NGOs and networks that may aid the well-being and success of SCCO and seek opportunities for income generation through grants, partnerships, donations as well as income generating activities.

4. Build and maintain relationships with SCCO staff and stakeholders; ensuring transparent and open communication, stimulating a growth mindset, upskilling the team in the areas of financial sustainability and program management.

5. Extra activities; to be specified depending on the period of stay.

JOB SKILLS & QUALIFICATIONS

- Project management experience
- Ability to build rapport with a variety of stakeholders
- Ability to highlight issues early and formulate articulated solutions
- Effective verbal and listening communications skills
- Keen interest in working with and for children and community members
- Be honest and trustworthy, show initiative and creativity
- Be respectful and helpful, committed, take responsibility and be flexible
- Good knowledge of written and spoken English
- Experience in working in an international context is preferred

ADDITIONAL INFORMATION

Salary: negotiable.

Hours: full time.

Please send your application (cv, motivation letter and salary expectation) to jobs@stellarcco.org with International Program Manager as the subject.

Contact our office for more information via jobs@stellarcco.org.